

2017

Thank you for your interest in Ponsonby Intermediate School

Ponsonby is constantly building its international profile as an educational institution providing quality learning programmes for students at the Year 7 & 8 level (11 – 13 years old).

The following letter provides a brief overview of the school and is intended as an introduction to the attached information.

Ponsonby Intermediate School opened in 1976 as a result of demand from the local community. The site of the school is historical, originally being a Brickworks and was used in the days of horse and cart. The site is approximately three hectares in total area.

Over recent years extensive refurbishment has taken place to ensure all areas of the school are up to date with current education trends and requirements.

Details & Location

- **Ponsonby CBD**
- **Specialist Year 7 and 8 Teaching**
- **Decile 9**
- **School Roll 550 students**

Mission Statement

The school aims to provide an environment that caters for the individual needs of the student within his/her cultural context focusing on;

- independence and excellence in learning
- social, emotional and physical wellbeing
- confidence and cooperation in group situations
- creative self expression within an atmosphere for students, teachers and the community as a whole

Special Features

- Class sizes are no bigger than 28, which enables teachers to extend and develop the self-esteem of all students, broaden each child's social and cultural awareness and enhance academic levels.
- Child centred approach to all teaching.
- Extensive grounds with spacious playing and sporting facilities.
- Modern and attractive classrooms.
- Specialised modular teaching in all subject areas.
- Up to date, well equipped technology department and specialised rooms – Music suite, Dance studio, Science Labs, Art Studio, Food and Bio Tech Room, Fashion Design Studio, Computer Suite, Student Guidance Centre, Library.
- Apple site combining the portability of laptop machines with wireless network and internet access.
- A Board of Trustees and staff who work together as a team, supported by interested and involved parents, caregivers and the community.

In Our School Your Child is Special

- We Listen
- We focus on your child's needs
- We pursue educational success and excellence
- We give your child a secure and supportive learning environment
- We value Parents / Caregivers ideas and support
- We have a professional staff with a range of teaching skills
- We support students with special needs
- We operate programmes for students with special abilities
- We aim to discover and promote each child's unique abilities
- We value and provide experiences in social, cultural, artistic and sporting fields
- We value and place a real emphasis on academic success for all at individual levels
- We encourage qualities of self reliance, responsibility, honesty, independence and discipline
- We want students to find learning fun

Education Review Office Report Excerpts

- Students are receiving a high quality education. They respond positively to the innovative curriculum programmes and good teaching practices.
- Teachers respect students' individuality and encourage their success
- Teachers approach their tasks with a high degree of professionalism and are committed to providing the students with a balanced education.
- Student motivation is maintained in a variety of ways such as interesting contexts, challenges, fun, rewards and praise.
- The school has a climate of open communication

The International Focus

Ponsonby Intermediate School offers limited places to students from overseas each year. We see contact with students from outside New Zealand as very beneficial to our New Zealand students as we strive to develop their global view. Our students have travelled to Canada, China, Singapore, Hong Kong and Japan in recent years on Educational Exchanges.

Homestay

The school has limited homestay services that are addressed on an individual basis with the International Student Co-ordinator. We endeavor to find Homestay Families that are provided by parents of students already enrolled at the school. The cost of homestay is \$250 per week. There is a one off Placement Fee to find new Homestay family of \$250.00. Any transport costs are to be paid directly to the host family, not the school.

Withdrawal Procedures

- 1) A student may only withdraw from the programme with caregiver consent received in writing. Should consent not be received it will be assumed the child is absent without permission and truancy procedures will be put in place.
- 2) If any information provided on enrolment proves to be false or has not been submitted, the school may withdraw the offer of a place for the student.
- 3) Tuition may be terminated under the previous conditions.
- 4) Any of the funds will be dealt with under the compulsory insurance policy.

Applications

Applications forms for enrolment are available from the school office, or they can be emailed to you. Once an application has been received a meeting will be set up with the student, parent and or guardian/agent and Ponsonby Intermediate School co-ordinator. Approval in most cases will be granted within 7 working days.

Conditions of Acceptance

International students are accepted provided they follow the conditions listed:

- 1) At least 1 Term's fees are paid in advance on enrolment
- 2) Student Insurance has been completed and liability accepted by the insurer
- 3) Proof of identity, Age, Birth Certificate, Passport and immigration status has been sighted and a copy retained for file
- 4) All other conditions set by the school from time to time are met in full.
- 5) All documentation relating to the student enrolment and living requirements are completed in full and signed by parents

Refund Conditions

These are covered within the Refund Contract policy document.

Contact Details

Further details and information can be obtained from

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We look forward to meeting you.

Nick Wilson
PRINCIPAL

Ponsonby Intermediate School has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students. Copies of the Code are available on request from this institution or from the New Zealand Ministry of Education on: www.minedu.govt.nz/international

Immigration: Full details of immigration requirements, advice on rights to employment in New Zealand while studying and reporting requirements are available through the New Zealand Immigration Service and can be viewed on their website at: <http://www.immigration.govt.nz>

Eligibility For Health Services: Most international students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly funded health services are available through the Ministry of Health and can be reviewed on their website: www.moh.govt.nz

Accident Insurance: The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at www.acc.co.nz

Medical and Travel Insurance: International students (including group students) must have appropriate and current medical and travel insurance while in New Zealand.